



Job Description: Summer Program Youth Counselor

Limited Duration Position - This is a 40 hour per week, 8-week grant funded position from June 12 through July 28, 2017.

Martin Luther King Community Center is seeking team members to engage youth in summer camp activities. This program is focused on academics, leadership, technology and recreation, with an overall goal of building community. Professional development is required during the first week. The weekly work schedule will be negotiated during the training period, ranging from 7am to 7pm Monday through Friday.

Responsibilities

- Implement academic and recreational activities according to daily schedule
- Ensure youth are safe and following camp rules
- Ensure staff to camper ratios are in accordance with CCDF licensure rules
- Accompany campers on field trips, maintain attendance lists, conduct head counts and ensure rules are followed
- Assist kitchen staff and housekeeping staff as needed to ensure clean environment
- Consult with camp director and Executive Director regarding camper discipline
- Assist with head count and implementation of safety plans during fire drills and real emergency situations.
- Complete all necessary background check and training requirements required by CCDF licensure and other funders

Requirements

- Ability to work well as a team in a fast-paced environment
- Commitment to positive youth development best practices
- Submit to fingerprint background check, CPR training, TB Test, and Drug Screen
- Commitment to mission of MLK Center, while fostering inclusiveness and the values espoused by Dr. Martin Luther King, Jr.

Please submit resume to info@MLKCenterIndy.org by April 21, 2017. No phone calls please.