

**Martin Luther King Community Center**  
**United Way of Central Indiana Great Families 2020 Initiative Subgrantee**  
**Request for Qualifications**

Issue Date: November 15, 2017

Due Date: **Friday, December 15, 2017 by 6:00 p.m.**

1. Background – Great Families 2020 is a five-year initiative to improve family stability for vulnerable children and their parents living in five neighborhoods in Indianapolis. Great Families 2020 is modeled from the promising practice of the “Two Generation” approach, where neighborhood networks in education, financial stability and health services are integrated to serve the whole family. This is a federally funded effort by the Corporation for National & Community Service (CNCS) through the Social Innovation Fund (SIF). United Way (Federal Award Number: 16SIHIN001 and CFDA No: 94.019) received a subaward of \$7 million to implement the initiative by contracting with local not-for-profit entities. More information regarding Great Families 2020 can be found on the United Way of Central Indiana website: <http://www.uwci.org/great-families-2020>
2. Summary of RFQ - Martin Luther King Community Center, as subgrantee of the United Way of Central Indiana’s Great Families 2020 initiative, seeks agency partners to provide early childcare education to families in the neighborhood service area with children ages 0-5.
3. The deadline for submission is **Friday, December 15<sup>th</sup> by 6:00 p.m.** Please submit electronically to the contact listed below.
4. Funds Available: The MLK Center has budgeted up to \$100,000 for early childhood education services.
5. Scope of Services -- Assist MLK CENTER with implementation of the GF 2020 childcare plan in Near Northwest/Midtown of Indianapolis by:
  - a. Working directly with MLK CENTER Great Families 2020 initiative personnel to recruit, enroll and retain 100 prospective program participants comprised of parents/guardians with a child or children ages 0-5 years of age;
  - b. Ensuring enrollment criteria of child(ren) enrolled in a level 3 or 4 PTQ facility is met;
  - c. Working with MLK Center to provide full scope of two-generation model services and work with participants to alleviate issues that prevent full participation in the program;
  - d. Providing quality early childhood education to neighborhood families with children ages 0-5
  - e. Reporting demographic and program enrollment and outcome information on a monthly basis;
  - f. Actively participating in all relevant convenings, communities of practice, or

other practice-sharing events that are organized or sponsored by the MLK Center and Great Families 2020 Initiative;

- g. Participating, as requested, in any evaluations of this grant conducted by the partnership;
- h. Being responsive to MLK CENTER monthly reporting requests for information including participant data, services received, program participation duration, project implementation, outcomes, and any problems anticipated or encountered;
- i. Willing to commit to a data sharing agreement across agencies and inclusive of United Way, IU Public Policy Institute and the POLIS Center as the data manager/evaluator of the program;
- j. Participating in meetings and telephone conferences with the Great Families 2020 Initiative personnel to discuss (a) progress of the project, (b) potential dissemination of resulting non-proprietary products and lessons learned, (c) plans for subsequent years and (d) other matters related to the Great Families 2020 Initiative grant and associated plans.

6. Selection Criteria –

- a. Operate a licensed early education child care center, or licensed home daycare as a Paths to Quality 3 or 4 providers, or on path to achieve such level in the next twelve months;
- b. Provide a community based program that communicates with parents frequently;
- c. Maintain required student-teacher ratios as defined by the State
- d. Implement evidence based curriculum designed for Kindergarten readiness (e.g., Creative Curriculum or High Scope);
- e. Employ credentialed teachers who develop close, nurturing relationships with children and effectively engage families as measured by instruments such as the Classroom Assessment Scoring System (CLASS).

7. Requested Information – In no more than five (5) pages, using 12 pt font, 1 inch margins, please outline the following information:

- a. Description and documentation of your current Indiana licensing status and plans for ensuring or improving quality
- b. Experience you and/or your organization has providing relevant types of early education services including description of curriculum and daily activities for specific age ranges.
- c. Evidence based curriculum and other measurement tools used to ensure Kindergarten readiness, such as ISTAR-KR.
- d. History and experience working in the Northwest/Midtown area, specifically with families working toward financial stability who may have challenges affording quality child care.
- e. Qualifications and expertise of key staff responsible for providing services.
- f. Experience working with community based nonprofit organizations in

partnership to achieve common goals such as the two-generation model that serves parents and children.

- g. An outline of your fee structure, and funding streams available to families to assist in affordability; How much would it cost for a family participating in GF2020 to enroll their child at your organization?
  - h. What is your current capacity? How many openings do you currently have for children ages 0-5 participating in GF2020? How, if possible, will you develop capacity to serve more children? If yes, how many more?
8. Three information sessions are being held to answer questions about this RFQ. Potential applicants do not need to attend more than one session. All questions and answers will be posted to [www.MLKCenterIndy.org/GF2020FAQ](http://www.MLKCenterIndy.org/GF2020FAQ). All sessions will be held in the Conference Room of the MLK Center at 40 W. 40<sup>th</sup> Street, Indianapolis, IN 46208
- a. Monday, November 27, 2017, at 4:00 p.m.
  - b. Wednesday, November 29, 2017, at 2:00 p.m.
  - c. Friday, December 1, 2017, at 10:00 a.m.

Please send all submissions and refer questions to:

Lisa Hughes at [lisa@MLKCenterIndy.org](mailto:lisa@MLKCenterIndy.org) by 6:00 p.m. on Friday, December 15, 2017

No phone calls or paper submissions will be accepted.

In accordance with federal procurement requirements, all questions and answers submitted by potential applicants will be posted online at [www.mlkcenterindy.org/GF2020FAQ](http://www.mlkcenterindy.org/GF2020FAQ).