



**Job Description:** Mental Health Program Director

**Compensation:** \$65,000 to \$75,000 based on experience

MLK Center is seeking a Mental Health Program Director to manage and grow our neighborhood-based mental health counseling program for youth and families in Butler Tarkington, Crown Hill, Mapleton FallCreek, and Meridian Kessler neighborhoods. This position has a part-time caseload while also leading a small team of other counselors. Ideally this leader is already paneled with insurance companies or can be quickly.

This position helps ensure the organization is modeling a supportive, trauma-informed climate in all we do to promote learning, healing and growing. Our counseling program is a key part of our two-generation programming that supports all members of families engaged in programming at MLK Center.

**A typical day at the MLK Center might look like:**

- Developing, coaching, and directing the clinical team in treatment planning and the provision of services
- Meeting with the Deputy Director and Executive Director to complete a grant proposal or report
- Providing direction for a crisis including identification, management, and stabilization
- Conducting a trauma-informed training for agency youth workers
- Supervising and coaching student interns
- Facilitating a teen group counseling series during summer programming
- Attending a state-wide or regional conference hosted by Indiana Department of Education
- Working with the Finance Director to submit insurance claims
- Data entry and report analysis
- Researching and implementing best practices for program growth
- Working one on one with a student struggling in the classroom and providing technical assistance to Program Coordinator and youth worker

**This job might be a good fit for you if:**

- You believe people are creative, resourceful, and whole. Everyone experiences emotional trauma, poverty, racism, and toxic stress in their own way. With the right support we can all heal and grow.
- You can have hard conversations and manage conflict. You can give and accept constructive feedback that comes from a place of learning, love, accountability, and growth.
- You like asking questions until you get it right. You like learning new things, and you can learn quickly. When things change, you know how to roll with the punches, because we're growing and changing around here, just like our young people!
- You are detail oriented and can meet deadlines for claims, reports, and team meetings.
- You believe teamwork makes the dream work! This is an evolving, multi-faceted organization and it takes all of us to make real change in the world.
- You are motivated and driven. You volunteer for new challenges without waiting to be asked. You're going to take ownership of the time you spend with us and truly make a difference.
- You are committed to Dr. King's Nonviolence Principles. Training is provided and required within the first 90 days of employment.



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To be offered this position, you must hold a Behavioral Health and Human Services License in the State of Indiana and be paneled with or eligible to be paneled with insurance companies quickly. You also must have some measurable experience leading others and administering a program. We are a close-knit hard-working team. Please submit your resume and a paragraph about why you want to join us?

**The position will be posted until it is filled.**  
**Submit resume to [MLKCenter@TalbotTalent.com](mailto:MLKCenter@TalbotTalent.com)**  
**No Phone Calls Please**